

FOSS

Meeting 20th July 2017

Minutes

In attendance:

Barry Hilton (Chair) (BH)

Lizzy Wedgwood (LW)

Amanda Solway (Treasurer) (AS)

Mrs Knight (EK)

Jane Tomlinson (Secretary) (JT)

Miss Oxenham (NO)

Tasha Boyns (TB)

r

		Action
1	Apologies: Chad Wilson (CW), Mark Easter (ME)	
2	Minutes of previous meeting (circulated prior to meeting): Agreed in advance of meeting and published on school website.	
3	Actions from previous meeting: <ul style="list-style-type: none"> <input type="checkbox"/> New school sound system – invoice paid. One remaining invoice for two microphones (£64) to be paid. <input type="checkbox"/> All other actions completed. 	AS
4	Finance Update <ul style="list-style-type: none"> <input type="checkbox"/> Balance report – £2315.77 in the bank plus £796.37 in cash. <input type="checkbox"/> £1007.12 remains in the deposit account after the spending on the play equipment. <input type="checkbox"/> Any major income/expenditure – Year 6 trip to Flambards is booked, CW to forward invoice to AS when received. <input type="checkbox"/> Books have been ordered by Mrs Ashley and the invoice paid.. 	CW
5	Committee and Constitution <ul style="list-style-type: none"> <input type="checkbox"/> This had been discussed over e-mail between meetings. JET had looked at the constitution that we have registered with the Charity Commission and the notes from St Marys. <input type="checkbox"/> We are registered as a PTS with the Charity Commission, although we operate as a “Friends of” organisation this does not create any real issues. <input type="checkbox"/> It was agreed that due to us being a relatively small school, although the constitution allowed us to have up to 9 committee members, a full quota would create issues in getting the required attendance (three times, therefore 27) at an AGM. Therefore it was decided to stick to the current format of 3 elected committee members and all members (those with children in school or members of staff) being encouraged to attend, help out and vote when required. <input type="checkbox"/> It was suggested that a “pasty and cyder” event could be held to encourage attendance at the next AGM (around September). <input type="checkbox"/> JET to update documents for September. <input type="checkbox"/> BH to write a letter as Chair inviting new parents to take part in FOSS and make aware of AGM. <input type="checkbox"/> Official notices will need sending out in early September giving required notice of AGM. 	ALL JET BH JET
6	Previous Events Summer Fair <ul style="list-style-type: none"> <input type="checkbox"/> The Fair raised £1390.10 when match funding was taken into account. <input type="checkbox"/> There were some issues on the day that would need to be discussed at the next meeting. JET to put on agenda. 	JET

	<p>Pantastic</p> <ul style="list-style-type: none"> <input type="checkbox"/> A fantastic show was put on by Class 5 yesterday and £89.17 was made for FOSS funds, including a kind donation by Mr Woods of his prize money to FOSS funds. The Chair gave thanks to Mr Woods and asked that he be thanked via the school newsletter. 	NO
7	<p>Upcoming Event 24/07/2017 (Monday) – End of Term BBQ/Open Evening and Raffle, 15:15-17:30</p> <ul style="list-style-type: none"> <input type="checkbox"/> BBQ – BH and As agreed to man the BBQ <input type="checkbox"/> Serving – JET and TB agreed to sell drinks and help with serving of food. <input type="checkbox"/> Popcorn – the popcorn had gone down well at the summer fair so LW agreed to do again. <input type="checkbox"/> Pricing – It was agreed that we would ask for donations rather than have a set price list. A suggested donation sign was agreed. <input type="checkbox"/> Shopping – a list of what was required was put together. AS to source on Monday morning so fresh for the event. <p>Spring Sale</p> <ul style="list-style-type: none"> <input type="checkbox"/> It was agreed that this should be deferred to the Autumn Term. 	BH/AS TB/JET LW JET AS
8	<p>AOB</p> <ul style="list-style-type: none"> <input type="checkbox"/> Belinda Burton had informed FOSS of a possible fundraiser through Recycling for schools www.recyclingforschools.com. It was agreed that this should be reviewed at the beginning of the next school year. 	AS
9	<p>Date and time of next meeting TBC</p>	
10	<p>Close</p>	