Friends of Shortlanesend School

**Parent Teacher Association**

# Registered Charity No. 1106602

## ANNUAL GENERAL MEETING

**Wednesday 17th October 2018**

# To be held in the School at 5.30pm

## AGENDA

##### Ordinary Business

1. Apologies for absence
2. Minutes of the 2017 General Meeting
3. Matters arising from the Minutes
4. Chair’s Report for 2017/18
5. Treasurer’s Report for the year ending 31st Aug 2018
6. Election of Officers and Trustees of the Committee
   * 1. Chairman
     2. Secretary
     3. Treasurer
     4. Other Officer(s)
     5. Ordinary Committee members
7. **Any Other Business**